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CENTER

St. Francis Center (SFC), a ministry of the Episcopal Diocese of Colorado, was established in June 1983. SFC is a refuge for men and women who are homeless in the metro Denver area. Our programs and services are tailored toward adult women and men, and focus on daytime shelter, social services, health and wellness, housing, employment, and outreach. At SFC, "guests" have the opportunity to work with a variety of specialists, depending on their individual needs, which is often the first step toward transformation and ultimately self-sufficiency.

We are currently looking for a **Peer Navigator**. This is a Full-Time, non-exempt position eligible for an excellent benefit package as outlined below.

POSITION OVERVIEW

The Peer Navigator position will work in the St. Francis Center (SFC) Day Center and engage SFC guests accessing services with the intent of assisting homeless individuals into moving out of a shelter and into more permanent living environments, with the goal of rapid resolution. This position will also coordinate with other shelters in the Metro Denver area.

Job Responsibilities:

- Engage and develop rapport with Day Center guests experiencing homelessness, primarily at the point of entry, with the goal of entering into Peer Navigation relationships that can help the guest move out of shelter and into more permanent housing, utilizing trauma informed practices and person-centered methods.
- Assist guests with accessing cash and non-cash benefits, referrals, and resources available in the community that can assist a guest in exiting homelessness.
- In collaboration with the Peer Navigator cohort, utilize systems to reduce barriers to housing and promote exit from the homeless system.
- Timely data entry in HMIS tracking guest goals, outcomes, assessments, referrals, and other information as necessary.
- Helping guests acquire transportation, and, as necessary, accompanying guests, to appointments for medical, behavioral health, benefits, or other necessary services.
- Assistance with the provision of general basic services available at the Day Center as needs arise.
- Occasional accompaniment with the SFC Outreach Team as needed to engage members of the community experiencing homelessness.
- Liaise and coordinate supportive services within SFC and from other organizations who are part of the cohort to assist guests with services most available during daytime hours and being able to coordinate overnight services with other providers as necessary.

Requirements/Qualifications:

- Peer Navigator must have experienced homelessness prior to this position and be stably out of homelessness for at least one year.
- High School Diploma or GED equivalent.
- Ability to manage conflict, mitigate/respond to stressful situations and engage traumatic stories.
- Ability to understand and maintain professional boundaries.



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- Ability to listen with care, treat guests with respect and dignity, and respond to each individual's unique needs.
- Willingness to participate in SFC and cohort trainings to complement the Peer Navigator's skills and abilities and provide Peer Navigation services in a trauma-informed manner that is relatively consistent across the entire cohort.
- Basic computer skills necessary, and familiarity with Microsoft Office programs a plus.
- Willingness and ability to work with people from a variety of racial, cultural, social, and economic backgrounds with various lifestyles, sexual orientations, and of all ages and genders.
- Possess a valid drivers license and ability to transport guests in SFC vehicle.

Compensation and Benefits:

\$17.45 - \$21.81 or DOE

This is a full-time, non-exempt position, Monday through Friday.

The position is eligible for a robust benefits package including:

- Employer-paid health insurance with an HRA plan
- Employer-paid dental insurance
- Employer-paid life insurance after 1 year of employment
- Robust pension plan after 1 year (5% plus a dollar-for-dollar match of contributions up to 4% of earnings)
- Generous Employer-paid sick/vacation leave

How To Apply:

Qualified persons may apply by sending a cover letter, résumé, and three references to Saint Francis Center at Applications@sfcdenver.org. Résumés without a cover letter will not be considered. Invitations for interviews will be extended upon review of qualified candidates until the position is filled.

New employees will be required to provide proof of vaccination **PRIOR** to their start date or obtain a Medical/Religious exemption **PRIOR** to date of hire.

St. Francis Center (SFC) strives to create a more just, diverse, equitable, and inclusive society for our community members who experience homelessness and turn to us for refuge. This begins with how we serve our guests and residents as well as how staff, volunteers, and board members treat each other. SFC acknowledges that, as a community, we can always do better by learning from the past and by celebrating and including all voices. SFC commits to learning and growing as we consistently strive for a more equitable and inclusive society.