

Colorado Homeless Management Information System



**THIS NOTICE DESCRIBES HOW COLORADO HMIS INFORMATION
ABOUT YOU
MAY BE USED AND DISCLOSED AND
HOW YOU MAY GET ACCESS TO COLORADO HMIS INFORMATION**

PLEASE READ IT CAREFULLY

Form Effective Date: September 1, 2009

Our Duty to Safeguard Your Protected Information

This notice describes our privacy policy. We may amend this policy at any time. We will collect information about you and your family only when appropriate. We are required to protect the privacy of your identifying information. We may use or disclose your information to evaluate services needed, to impact public policy and to understand the homeless and at risk population. We assume that you agree to allow us to collect information and to use or disclose it as described in this notice. You can inspect personal information about you that we maintain. You may request to review your information and can correct inaccurate or incomplete information. The full privacy policy or practices is available upon request, should you have any questions or complaints please contact the agency staff

How We May Use and Disclose Your Information

Data collected is used and disclosed for reporting on homelessness and services needed by those who are homeless or at-risk. Information that could be used to tell who you are will never be used for these reports. We must have your consent to use and disclose your information beyond these purposes unless the law permits or requires us to make the use or disclosure without your permission.

Your Rights Regarding Your Information

- You have the right to get services even if you choose NOT to participate but there may be some programs that would require your participation in Colorado HMIS.
- You have the right to ask for information about who will see your information.
- You have the right to see your information and change it if it isn't correct.